

STATE OF HAWAII
STATE PROCUREMENT OFFICE
HONOLULU, HAWAII

June 4, 2026

ADDENDUM 2

TO

INVITATION FOR BIDS

IFB NO. 26007

FLEET CREDIT CARDS FOR MOLOKAI

The following question was submitted to the State Procurement Office (SPO).

Question: We need some clarity for the Monthly Price Adjustment section for IFB No. 26007. It states we need to submit documentation for Lundberg Survey Inc Dealer Tank Wagon Wholesale Price Survey for Honolulu, Hawaii. The Island we are supplying for is Molokai which has a higher cost due to barge, terminal and transport. There is no current Lundberg Survey for Molokai.

Answer: Under Section 35 Monthly Price Adjustments it states "For any monthly price adjustments, the Contractor shall submit to the SPO supporting documentation verifying these adjustments within two (2) business days of its effective date. Each month's Adjusted Price shall be effective on the first day of each month. Documentation includes, but it is not limited to the Lundberg Survey Inc. Dealer Tank Wagon Wholesale Price Survey for Honolulu, Hawaii (herein referred to as Lundberg Index)."

The following change has been made to IFB No. 26007:

1. Section 34 Protest Procedures

Pursuant to HRS §103D-701 and HAR §3-126-3, an actual or prospective Bidder who is aggrieved in connection with the contract or award of a contract may submit a protest. Any protest shall be submitted in writing to the SPO Procurement Officer at:

Procurement Officer
State Procurement Office
1151 Punchbowl Street, Room 416
Honolulu, HI 96813

A protest shall be submitted in writing within five (5) business days after the aggrieved person knows or should have known of the facts giving rise thereto; provided that a protest based upon the content of the contract shall be submitted in writing prior to the date set for receipt of bids. Further, provided that a protest of an award or proposed

award shall be submitted within five (5) business days after the posting of award. ~~or if requested within five (5) business days after the SPO Procurement Officer's debriefing was completed.~~

The Notice of Award, if any, resulting from this contract shall be posted on HlePRO. Click Public Search on HlePRO, then the Awards tab.

2. Section 35 Monthly Price Adjustments

For any monthly price adjustments, the Contractor shall submit to the SPO supporting documentation verifying these adjustments within two (2) business days of its effective date. Each month's Adjusted Price shall be effective on the first day of each month. Documentation includes, but it is not limited to the Lundberg Survey Inc. Dealer Tank Wagon Wholesale Price Survey for Honolulu, Hawaii (herein referred to as Lundberg Index).

3. If the Lundberg Index is to be used as documentation, the Contractor shall use this calculation for the Adjusted Price (AP) for the applicable month:

\$X.XXX	Current monthly dealer average from the Lundberg Survey
(-)	Prior monthly dealer average from the Lundberg Survey
(=)	Net Change (Increase/Decrease)
(+)	BBP from the OF3
(=)	Adjusted Price (AP) for the applicable month



Dayna Omiya
Procurement Officer